

1. To register in your personal cabinet, click the «Register» button.

Personal account will allow you:

- fill in the application form electronically
- apply for admission online
- monitor your own rating among applicants
- take part in surveys organized by the Admissions Committee
- sign up for a face-to-face appointment at SPbSUT

For all questions related to admission to SPbSUT, you can contact the Admissions Committee:

☎ 8 (812) 305-12-18

☎ 8 (800) 550-41-72 (multichannel, available during the work of the Admissions Committee)

✉ pk@sut.ru

Email

Password

☐ Remember me

Don't have a personal account? [Register](#)

Forgot your password?

2. Fill in all required fields for registration.

Registration in the personal account of the SPbSUT entrant


Email *

Password *

Confirm Password *

Enter result of arithmetic expression *

Капча



☐ I don't object to the publication of my personal data on the Internet (Federal Law of the Russian Federation No.152-FZ) *

☐ I will not object to the transfer of my personal data to third parties, in accordance with the legislation of the Russian Federation (pension fund, FSS, etc.) *

Already registered? [Sign in](#)

3. Go to your email account and confirm your registration.

Registration completed

To confirm your account, check your email and follow the link in the email

Hello!

Please click the button below to confirm your email address.

Confirm email address

If you didn't create an account, no further action is required.

Regards,

Кабинет абитуриента СПбГУТ

4. Fill in all the tabs of the personal account, paying attention to the mandatory fields (*) step by step. Press the button «Save», to fix the data in the system after filling in. Click on the button «Education»(**without the button «Save» your data will not be saved**).

General info

Upload photo

The Borich-Brievich
Saint Petersburg State
University of
Telecommunications

Surname *	Name *	Middlename
<input type="text" value="Surname"/>	<input type="text" value="Name"/>	<input type="text" value="Middlename"/>
Gender *	Date of Birth *	Place of Birth *
<input type="text" value="Choose gender"/>	<input type="text" value="Date of Birth"/>	<input type="text" value="Place of Birth"/>
Citizenship *	Taxpayer Individual Number	Phone number *
<input type="text" value="Select a country"/>	<input type="text" value="Taxpayer Individual Number"/>	<input type="text" value="+7"/>

Type of document *	Series of document	Number of document *	Department code
<input type="text" value="Select document type"/>	<input type="text" value="Series of document"/>	<input type="text" value="Number of document"/>	<input type="text" value="Department code"/>
Date of issue *	Issued by *		
<input type="text" value="Date of issue"/>	<input type="text" value="Filled in in accordance with the passport data in compliance with all uppercase and to"/>		
<input type="checkbox"/> Another document was valid at the time of passing the exams			

Individual insurance account number (SNILS)

Number of document *	Date of issue ? *	Region *
<input type="text" value="Number of document"/>	<input type="text" value="Date of issue"/>	<input type="text" value="Region"/>

Address

<input type="text" value="Введите адрес"/>	<input type="button" value="Input foreign address"/>
<input type="text" value="Введите адрес"/>	<input type="button" value="Input foreign address"/>
<input type="text" value="Введите адрес"/>	<input type="button" value="Input foreign address"/>
<input type="checkbox"/> I need a hostel	

Save

5. On the «Education» tab, fill in the required fields - without this tab, the «Specializations» tab will not open. **Attention SPbSUT graduates**, choose a ready-made name of the university in the drop-down list (don't write it yourself).

If you already have a diploma, upload it's scans.

If you are still studying, once you get your diploma, upload it to your personal cabinet right away. Only then further functionality will be available. Without it, your application will be invalid.

If you do not have an education document, click on «No education document».

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▼ ФРОСТ ДЕМЕТРИОС
Status: Candidate

General info → **Education** → Specializations → Relatives → Individual achievements → Privileges → Uploading documents

Education

I'm applying for *

☐ Have attended this level of education before

Type of education document *

Series of document *Number of document *Date *

☐ School with honors

Educational institution *

Введите наименование, ИНН или ОГРН ИП

Name of educational institution

Type of entrance exams *

Place of entrance exams *

Foreign language *

☐ Studied at preparatory courses at SPbSUT

Save

6. Choose your studying fields. Please note, after transferring to applicants, you can add directions only by applying through the admissions committee, so it is better to specify all directions that you would like to try to enroll.

For example: you want to enter the Master's program at the Department of TV and Media Technologies and Broadcasting 11.04.02. Add all areas of the Department of Faculty of Radio Communication: «Wireless Communication Systems», «Radio Communications and Radio Access», «Radio Engineering Systems», «Information Technology Design of Radio Electronic Facilities».

DO NOT check the «Applied Professional Competencies Exam» box, it is irrelevant for graduate applicants. **Click the «Save» button.**

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Status: Candidate

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Specializations

Choose a direction
Add

Budget
Nothing here yet

Contract
Nothing here yet

Save

7. Identify relatives.

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Status: Candidate

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Relatives

Degree of relationship *
Choose the degree of relationship

Surname *
Name *
Middlename

Surname
Name
Middlename

Phone number *
email

+
7

email

Place of employment/ job
Place of employment/ job

☐ Will act as the Customer or sign a disclaimer if you are under 18 years of age

Add

8. When you go to the «Individual achievements» tab, please note that the «Olympiads» block is only required for undergraduate students, you **DO NOT** need to fill it out. In the «Individual achievements» block start to enter the achievement in accordance with the rules of admission (the table of achievements is listed below, after the instructions). **IMPORTANT!** If you take more than one elective, it is recommended that you upload all certificates or other supporting documents in one PDF file. **IMPORTANT!** If there is a number and date of issue on the certificate, it **MUST** be indicated. If there is no number and date, put the number "0" and any date.

Olympiads

Olympiad *	Number	Date
Choose an olympiad	Number	Date
Add		

Individual achievements

Individual achievement *	Number	Date
Select achievement	Number	Date
Add		

All uploaded files must be in PDF format.

9. Benefits are filled out if available. The availability of benefits is not taken into account upon admission to graduate school; after admission, a social stipend may be awarded if available. If there are no benefits, do not enter anything and just click «Upload documents» page.

Privileges

Benefit
Select from a list or start typing

Disabilities

Disabilities
Select from a list or start typing

Save

10. On the «Upload documents» page, check if all required documents have been uploaded (they are highlighted in orange: passport,questionnaire, application and consent to the processing of personal data). Please, do not forget to indicate all the directions you want to apply for when filling out the 1-st page of **application**. When you fill out page 2, pay attention to the signatures.If you graduated with a

Bachelor's degree, you **DONOT NEED** to sign after the phrase «I have a higher education, confirmed by the qualification "Certified specialist"».

IMPORTANT!If you have the Insurance Number of an Individual Personal Account, you are required to upload a file. All supported files must be in **PDF** format!

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ФРОСТ АЕМЕТРНОС
Status: Candidate

General info → Education → Specializations → Relatives → Individual achievements → Privileges → Uploading documents

Apply documents to selection committee

Pay you attention

Files marked in orange are mandatory for submission of documents to the selection committee.
Maximum size of an uploaded file is 5 MB.

Identity document

Passport of a foreign citizen *

National identification card

Notarized translation of passport

Education

Educational document

Educational document with consular legalization

Nostrification (recognition of education received in the Russian Federation)

Notarized translation of the education document

Other files

Consent to admission

Application Download document *

Application form Download document *

Consent to personal data processing Download document *

Statement on declining of admission

Statement on changes in personal data

Certificate of completion of the preparatory Russian language course

Apostille

If you filled out everything correctly, you need to click on the button «Apply documents to admission committee».

11. After clicking this button, the data in the personal account **will not be available for editing**, all changes will be possible **only through the admissions committee**.

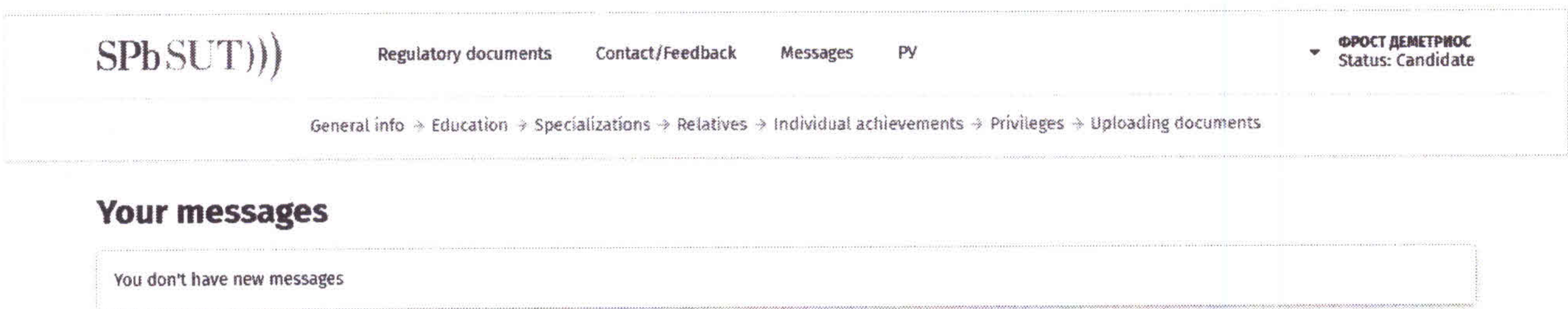
12. After the Admissions committee processes your application, you will be assigned the status of an «Applicant» - in your personal cabinet you will have the opportunity to participate in the portfolio competition (Tab «Admission» - «Portfolio Competition»).

13. In this tab, select the direction in which you will participate in the portfolio contest and click the «Save» button.

14. When you select your field of study, a list of documents required for the competition will open. Download them and click save. Once you have downloaded all the documents, save them and submit your application.

15. After sending the application, it will be considered by the examination committee of the corresponding profile of training. The results will be announced on **June 14, 2023** on the website: <http://priem.sut.ru/konkurs-portfolio> and in the personal account of the applicant in the section «Portfolio contest». Those who score 40 points in the portfolio competition become winners and enter the Master's program at SPbSUT without exams. Other participants can take the entrance exams in the summer.

16. Pay attention to the «Messages» tab. It will contain messages from the University's Admissions Office with information about admissions, updates, or corrections.



If you have any questions, please call 8(812)305-12-37, +7(812)326-31-63 (ext.1415)

e-mail pk-oms@spbgut.ru.

WhatsApp/Telegramm: +79213382773.

The list of individual achievements of applicants taken into account in admission to graduate programs, and the procedure for taking into account these achievements.

For applicants to graduate programs additional points added to the points for the entrance test are accrued SPbSUT for the individual achievements listed in table 2. Points for various individual achievements are summed up. If the entrant has several of the same type of individual achievements, the cumulative accumulation of points for such achievements is not made.

Table 2

№	Name section	Grading criteria/ document availability		Number of points	Note
1	Scientific achievements				
1.1	Publications in scientific journals and proceedings	In a journal included in the list of Scientific journal of the Higher Attestation Commission, Scopus, Web of Science	Provided photocopies of publications, covers of the publications in which they were published, and the contents of the collection or a certificate from the editorial board of acceptance of the article for publication	10	
		Publication in a periodical or a collection of papers		5	
1.2	Grants	Project manager	Document of participation in the research project. Evaluated by contribution to the research project	5	
		Lead participant		3	
		Participant		2	
1.3	Academic diplomas and awards	Diploma (e.g., student research paper competition)	Winner or runner-up status	5	
1.4	Results of intellectual activity	Document on state registration of the invention and granting of a patent for invention,	Patents for utility models and (or) industrial samples, for invention	10	
		state registration of a utility model and granting of a patent for a utility model, certificate of state registration of a computer program	Certificate of State Registration of Computer Programs	5	
1.5	Participation in conferences, seminars, round tables	Published abstracts or availability of the certificate of participant of the conference (under the condition	Collection of theses, certificate from the organizing committee confirming the acceptance of theses for	5	

		of further indexation of the conference papers in the RSCI (Russian Science Citation Index))	publication		
		Published abstracts of the report or availability of the certificate of participant of the conference	Certificate of participants or a copy of the conference program (title page and the sheet of the section in which the report is made)	3	
1.6	Participation in intensives, business acceleration programs, startups	Certificate	Participation in business acceleration programs and startups	5	
			Participation in intensive courses	3	
1.7	Participation in exhibitions of research achievements with demonstration of samples, Hackathon	Certificate (diploma) of the participant of the exhibition (Hackathon) or an extract from the collection (program) of the scientific conference		3	
1.8	Participation in scientific report competitions organized by SPbSUT	Document confirming the status of the winner of the competition		20	
2	Academic Achievements				
2.1	Diploma with honours			10	
2.2	Scholarships	A certificate from the academic department of the university about the awarding of a scholarship	Scholarships of the President of the Russian Federation	5	<i>The applicant has the right to mark the main (priority) document for peer review</i>
			Scholarships of the Government of the Russian Federation	4	
			National scholarships (established by the authority of the subject of the Russian Federation)	3	
			Scholarships of foundations, public associations and other organizations	2	
2.3	Training at foreign institutions of higher education	Diploma or certificate of training in exchange programs	At least one semester	5	<i>The diploma of training in the planned direction of study is taken into consideration</i>

2.4	The best graduate of the university	Confirming diploma	The best graduate of the university	10	
			The best graduate of the department	5	
			The best graduate in the categories «academic activities» or «scientific activities»	3	
2.5	Participation in the student Olympiads «I am a Professional» and «Infotelecom»	Certificate	Status of a prize-winner or medalist of the Olympiad «I am a Professional» 2022-2023, status of a prize-winner of the Olympiad «Infotelecom-2023».	20	
			Status of participant of the Olympiad.	5	
2.6	Completion of an elective (program, school)	Certificate (extract from the order of the rector, certificate, record in the diploma) of the completion of the elective corresponding to the chosen profile of master's training		2	
2.7	Graduation from the basic department	Certificate of graduation from the basic department corresponding to the chosen profile of master's training		3	
2.8	Graduation from the School of Future Master's student of St. Petersburg State University of Telecommunications	Certificate of graduation from the School of Future Master's student program, corresponding to the chosen profile of master's training and the year of admission	Participant status	2	
2.9	Participation in the open championship on World Skills standards «Bonch Skills»	Certificate	Status of the winner or prizewinner	3	
			Status of participant	2	
2.10	Recommendation from the State Attestation Commission (SAC).	Acknowledging document		20	Only for one master's program listed in the document
3	Public activities				
3.1	Socialactivities	Diplomas	Volunteering, diplomas for sports achievements, student self-government	2	

When applying for a Master's degree, an applicant can be awarded a maximum of 20 points for various individual achievements listed in Table 2.

Winners of All-Russian and International Student Olympiads corresponding to the chosen directions of Master's Degree Program included in the Order of the Russian Ministry of Science and Higher Education, winners of the student Olympiad «I am a Professional» 2022-2023, winners of the student Olympiad «Infotelecom-2023», Winners of St Petersburg Open Championship on Artificial Intelligence «SPb AI Champ'21», gold certificate holders of «School of Future Master Students 2023», winners of portfolio contest get 100 points (80 points for admission exams and 20 points for individual achievements). Holders of the silver certificates of «School of the future Master's student - 2022 »SPbSUT get 60 competitive points (40 points for the admission test and 20 points for the individual achievements).

The applicant submits documents confirming the results of individual achievements. Points awarded for individual achievements are included in the sum of competitive points.

The total number of points received by the applicants in the entrance examinations for Master's programs and for individual achievements must not exceed 100 points.